

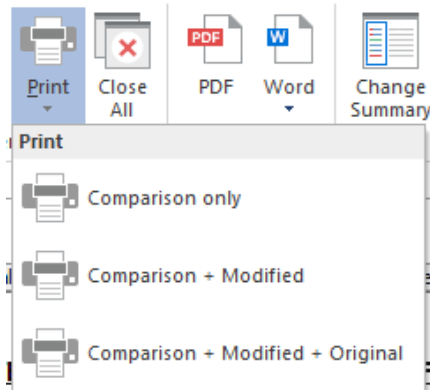


In Compare 9, you can print your comparisons to suit your needs.

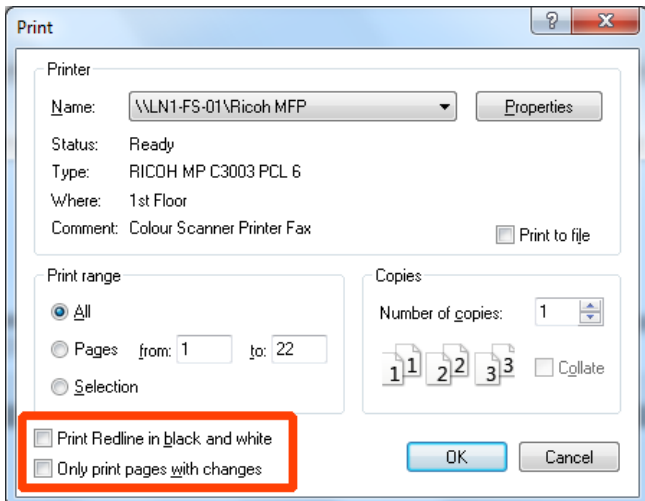
Print Word and PDF Comparisons

After you have run your comparison between Word or PDF documents in Workshare Compare, you can print the entire Redline or just the pages that have changes, as well as either of the source documents.

Click **Print** in the Home tab.



Select whether you want to print just the Redline (**Comparison only**) or the source documents too (**Comparison + Modified** or **Comparison + Modified + Original**). A standard *Print* dialog is displayed.



Select from the standard print options in the usual way. You may want to use one of these options:

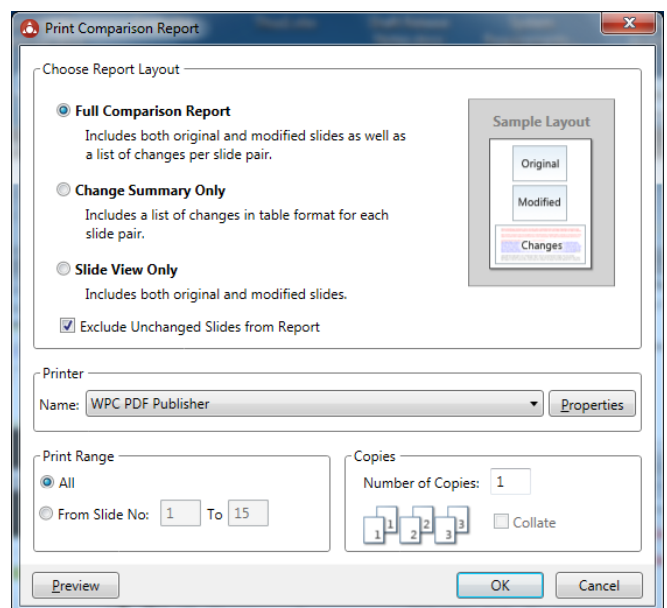
- If you are printing to a black and white printer, select the **Print Redline in black and white** checkbox, as color text may not appear clearly when printing in black and white.
- If you only want to print pages of the Redline that include changes, select the **Only print pages with changes** checkbox.

Click **OK**.

Print PowerPoint Comparisons

After you have compared presentations in Compare for PowerPoint, you can print a report showing the changes. In the comparison report, you can include both the original and modified slides as well as a list of changes per slide pair, or you can select to include just the slide pair or just the list of changes.

Click **Print** in the Reports group of the Home tab.



Select what you want to include in the report:

- **Full Comparison Report:** Includes the original and modified slide as well as a list of the changes per slide pair.
- **Change Summary Only:** Includes the list of changes in table format for each slide pair.
- **Slide View Only:** Includes the original and modified slides.

Select the **Exclude Unchanged Slides from Report** checkbox if you only want to include slides with changes in the report.

Select from the standard print options in the usual way.

Click **Preview** to check the comparison report before printing and click **OK** to print the comparison report.